

NOTICE OF 22nd ANNUAL GENERAL MEETING, INFORMATION ON REMOTE E-VOTING AND BOOK CLOSURE AND RECORD DATE

NOTICE is hereby given that

1. That the 22nd Annual General Meeting of the members of **CAPTAIN POLYPLAST LIMITED** will be held on **MONDAY, 16th SEPTEMBER, 2019** at Captain Polyplast Limited - Polymer Division, Captain Gate, Survey No. 257, Plot No. 16, SHAPAR (Veraval), Dist. Rajkot – 360024 (Gujarat) at 11.00 A.M. to transact the ordinary and special business as set out in the notice of AGM.
 2. The Annual Report for the financial year 2018-19 along with the Notice of AGM, Attendance slip, Proxy Form will be sent to the members through permitted modes. The same are also available on the Company's website at www.captainpolyplast.com and on the website of Central Depository Services (India) Limited ("CDSL") at www.evotingindia.com. The documents pertaining to the business to be transacted at the AGM are available for inspection at the Registered Office of the Company during the normal business hours on all working days except Saturdays and Sundays up to the date of AGM;
 3. Company has fixed **9th September, 2019** as record date for the purpose of dividend declaration.
 4. In compliance with the provisions of Section 108 of the Companies Act, 2013 ("the Act") read with Rule 20 of the Companies (Management and Administration) Rules, 2014, applicable provisions of the SEBI (LODR) Regulations, 2015 ("SEBI Regulations") and Secretarial Standard – 2 on General Meetings, the Members are provided with the facility to exercise their right to vote on all the resolutions set out in the notice from a place other than the venue of the Meeting ("remote e-voting facility"). The Company has engaged CDSL as the agency to provide remote e-voting facility. Members may cast their votes using such remote e-voting facility. The Members are also informed that:
 - **The remote e-voting facility commences on Friday 13/09/2019 (9:00 am) and ends on Sunday 15/09/2019 (5:00 pm). The remote e-voting shall not be allowed beyond the said date and time;**
 - **A facility for voting shall be made available to the Members attending the AGM. However, Members who have already cast their votes by remote e-voting prior to the AGM may participate in the AGM but shall not be entitled to vote again;**
 - **A person whose name appears in the register of Members / Beneficial Owners as on the cut-off date i.e. 9th September, 2019 shall only be entitled to avail the facility of remote e-voting/voting at AGM;**
 - Any person, who acquires shares of the Company or becomes a Member of the Company after the dispatch of the Notice of AGM and holding shares as on the cut-off date i.e. **9th September, 2019** can view the Notice of the AGM on the Company's website or on the website of the CDSL as mentioned above. Such Members may cast their vote through remote e-voting / may participate in voting at the AGM.
 - In case of any queries / grievance relating to remote e-voting, the Members / Beneficial Owners may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under the "Help" section or Email: helpdesk.evoting@cdslindia.com
- NOTICE IS FURTHER GIVEN THAT** pursuant to the provisions of Section 91 of the Act and applicable Rules made there under read with Regulation 42 of the SEBI Regulations, the Register of Members and the Share Transfer Books of the Company will remain closed from **Monday 09/09/2019 to Monday 16/09/2019 (both days inclusive)** for the purpose of the AGM.

The entry to the venue of the Meeting will be regulated by Attendance Slips, Which have been sent along with the Annual Report to the Members. Members, who wish to attend the AGM, are requested to